



# Cheddon Fitzpaine Church School

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February 2016

Dear Parent/Carer

## **Year 5/6 Residential trip to Barton Hall - June 2016**

Further to our earlier correspondence setting out payment dates, we are now due to pay the final balance for our trip in June.

We will need your final payment of £20.00 absolutely no later than **Friday 18<sup>th</sup> March**. You may pay either by cash or cheque, made payable to the Bath and Wells Diocesan Multi Academy Trust.

You will have your payment record for your child. This states payment already made and shows the balance still left to pay. Please return this with your payment to the Office, so that we can note this payment and adjust the outstanding balance.

**We have to advise you that should full payment not be received by Friday 18<sup>th</sup> March, your child's place will be subject to cancellation and the deposit and any payments made lost. This is due to guidelines from PGL who will need full payment for all children by this date. As this is an extra-curricular activity, the school is not liable to cover any costs.**

Should you have any queries regarding the above, please do not hesitate to speak to me or contact the Office.

Thank you.

Yours faithfully

Mrs K Templeton  
Class 5 Teacher

Mrs Goodchild  
Class 4 Teacher