



Cheddon Fitzpaine Church School

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28th September 2015

Dear Parent/Carer

Year 5/6 Residential trip to Barton Hall - June 2016

Further to our earlier correspondence setting out payment dates, we have now been invoiced by PGL for the second interim payment for our residential trip next year. We are able to confirm now that the total to pay is £170.00.

This invoice needs to be paid by half term so we will need your next payment of £50.00 absolutely no later than **Friday 9th October**. You may pay either by cash or cheque, made payable to the Bath and Wells Diocesan Multi Academy Trust.

Attached is a payment record for your child. This states your deposit payment and shows the balance still left to pay. Please return this with your payment to the Office, so that we can note this payment and adjust the outstanding balance.

The next payment of £50.000 will be due by February half term, with the final payment of £20.00 being due before the Easter holidays. **We have to advise you that should full payment not be received by this time, your child's place could be subject to cancellation and the deposit lost.**

Should you have any queries regarding the above, please do not hesitate to speak to me or contact the Office.

Thank you.

Yours faithfully

Mrs K Templeton
Class 5 Teacher

Mrs Goodchild
Class 4 Teacher